

Marking Policy

Purpose

Our marking policy aims to ensure continuity and progression for all pupils.

Marking should be purposeful in nature, encouraging to pupils and should enable them to improve their learning.

Guidelines

Although each teacher will certainly have his/her own ideas and preferences for marking the work of their age group of pupils, throughout the school marking procedures will have these common elements.

- 1) All work set should have a declared purpose which is shared with pupils.
- 2) Pupils and teachers need to establish together the success criteria for a piece of assessed work and clarify the marking focus for a piece of work.
- 3) Marking needs to be simple, positive and child friendly. This can be helped by the use of stickers/ smiley faces / stars.
- 4) Some work may only need a cursory acknowledgement but work covering key objectives or assessed work such as the six - weekly writing assessments, requires more detailed marking as the targets arise from these assessments.
- 5) Marking should provide pupils and parents with clear and relevant feedback, suggest strategies for improvement.
- 6) Marking in depth should reflect the PENS approach.
P - Praise
E - Evaluate
NS - Next Steps
 - acknowledge/praise where targets have been achieved
 - demonstrate how work might be improved
 - Identify whether aspects need repeating or where they may be built upon and next steps.
- 7) Pupils may sometimes be asked to carry out self/peer assessment.
- 8) Comments-verbal or written are more likely to improve future learning than numbers and grades.
- 9) Marks need to be kept in a systematic fashion whether in mark books, pupil records, pupil folders or on lesson plans.

10) Teachers need to ensure that enough time is set aside for the results of assessment to be fed back to pupils.

Agreed by staff:

Agreed by curriculum committee

Agreed by governors

To be reviewed

Dyslexia Friendly Marking Policy

Teachers will take into account the difficulties certain pupils face when reading and writing.

We will target mark childrens work so they are not faced with an overwhelming list of errors.

We will also mark positively to show which parts of the word for example were spelt correctly.

We will mark for content rather than absolute grammatical and spelling accuracy.

We will not use red pen when marking.

Our comments will be checked for readability and we will use a clear, cursive script.